

Welcome!

We are excited that you’ve decided to take the CRP exam this year. To help you prepare for the test, we’ve put together an exam preparation study Q&A group. Please review the study group schedule and ensure that all your materials have been received before the first scheduled session.

## Introduction to CRP Training – Weekly Study Q&A Group

Earning the CRP designation is a strategic career move. This certification will enhance your own business development; elevate your standing inside your company and with current and new clients and colleagues. You will be able to increase your marketability to potential employers, strategically place your career on an executive path; and showcase your expertise to the entire mobility industry. There is a lot of material that the ERC wants you to know, and we’ll spend the next 10 weeks reviewing the important information.

## Agenda

The agenda below has been compiled in order to explore a topic each week. Our weekly MS Teams session will consist of a subject matter expert to provide an overview and answer any questions. It is important that you **come prepared with the material already read, highlighted, and prepared to ask clarifying questions.** All sessions will occur via **MS Teams at 10:00-10:30 am Eastern.**

DATE	CLASS SCHEDULE	LEADER
March 2	Introduction and General Overview Guide for Managing Mobile Workforce – Chapters 1-4	Keith Michelsen Trish McDonald
March 9	Guide for Managing Mobile Workforce – Chapters 5-10	Kati Keith
March 16	Guide for Managing Mobile Workforce - Chapters 11, 13, 14 The Relocation Appraisal Guide Guide for Managing Mobile Workforce - Chapters 12	Allie Thomas Mitch Ulrich
March 23	Mobility Articles (First 1-7)	Julie Molloy
March 30	Supplements to the Guide: Property Condition Disclosure, Worldwide ERC Homeowner Disclosure Statement, RESPA basics, FAQ TILA-RESPA Guide for Managing Mobile Workforce - Chapter 15, 16	Shannon Rodden
April 6	U.S. Domestic Relocation Assistance Broker Market Analysis and Strategy Report (BMA)	Suzanne Lail
April 13	Supplement A (from the Guide): Selected Tax Matters	David Oltman
April 20	Home Sale Terminology Property Assessment Guide Guide for Managing Mobile Workforce – Chapter 17	Lisa Rhead
April 27	Mobility Articles (8-14)	Renee Daniels
May 4	Review Questions and Answers	Keith Michelsen Jeanne Keles



## Meet the Facilitators



**Jeanne B. Keles CRP, GMST**  
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## Materials Needed

The CRP® exam will be offered at hundreds of designated testing centers worldwide AND via live, online proctoring (you can take the exam at home!) from Monday 16 May 2022 – Wednesday 8 June 2022 (the specific site, date, and time will be chosen by each registered candidate closer to the exam start date).

- On or before 17 February 2022: \$325 application fee,
- Between 18 February and 17 March 2022: \$399 application fee
- Between 18 March and 14 April 2022: \$450 application fee
- On/after 15 April 2022: \$550 application fee

**Verify your eligibility** and review the “How to Earn the Certified Relocation Professional (CRP®) Designation brochure to find more detailed information.

For more information, please feel free to email [CRPInfo@WorldwideERC.org](mailto:CRPInfo@WorldwideERC.org).

- Please ensure that all materials are obtained and reviewed for each weekly Q&A Session, as the purpose of the calls are to address questions and clarifications and to review possible questions.
- Jeanne Keles and/or Keith Michelsen will send scheduled MS Teams Sessions Invites (30 min)

We look forward to joining you on your CRP journey!

